

# Carrom Canada Constitution (version 1)

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The only official government registered carrom institution recognized by the International Carrom Federation.

## **Objectives**

The purpose of Carrom Canada is to promote the game of Carrom in Canada, creating friendship and unity amongst Canadians in a competitive and professional nature. Carrom Canada's goal is to spread the knowledge of this sport within the local community via schools and community centers.

## **Operational Guidelines:**

Canada Carrom o/a Carrom Canada is the official registered body in Canada. It will follow the rules and guidelines of International Carrom Federation. Carrom Canada will be the governing body of the various affiliated carrom clubs and associations in different provinces in Canada.

- Will provide their affiliates, support with event organization, web exposure, online tournament database program, live broadcast technical expertise, supply of equipment for tournament purposes (locally), market their club on the website, promote them nationally, provide local and international coaching, etc.
- Bring in new members & integrating players all over Ontario
- Receive contributions through a membership fee
- Promoting tournaments and practices
- Raise funds for tournaments, giveaways and help local clubs to attract local sponsors
- Encourage volunteers during events
- Host games at different locations
- Buy or rent premises for promoting the sport.

## **Founder of Carrom Canada**

Francis D'Costa has been unanimously named the founder of Carrom Canada by the active members.

## **Managing Committee:**

Will be elected by the general body of active members. (Refer definition active members below)

### **President:**

Conduct General body meetings, oversee and control the running of Carrom Canada, assist in any events as and when required, promote the game in Canada, make Carrom Canada's presence felt internationally, etc.

### **Secretary:**

Liaise with members via emails or verbal with respect to invites for tournaments, practices or any other member communication.

Assist in conducting tournaments, develop sponsorship, promote the game as per Carrom Canada objective, recruit new players, and keep minutes of meetings.

**Treasurer:**

Keep track of income and expenses for Carrom Canada, maintain documentation (receipts, copy of checks, other account information, etc.), open bank account; file annual returns (taxes) to CRA.

**NSC Committee:**

The National Selection Chairman will be elected by the Managing Committee.

**NSC Chairman:**

- Decide player/s and team selection for international competitions, conduct a series of games throughout the year to create a competitive gaming spirit amongst members, watch on the player's performance throughout the year under different situations, maintain records of all games conducted by Carrom Canada, improve new talented players' performance by encouraging their participation in international events, provide game/performance statistics, assist in the president in promoting the game.

**NSC Members:**

Selection and the number of members on the committee will be done by the NSC Chairman, with an approval of the President.

- Help in keeping Slam and Century records for Carrom Canada members, assist in organizing NSC series, and provide feedback and suggestions to the NSC Chairman regarding players and team selection for international representation.

**Election Process:**

- Only active members get to vote/elect the managing committee - President, Secretary, and Treasurer.
- NSC Chairman is selected by the managing committee
- NSC Members are selected by NSC Chairman.
- Generally the elections should be held in April when the term ends by way of AGM or online voting.
- Sub-committees can be elected by managing committee at any time.

**Election Term:**

President	– 4 year term, maximum of 3 terms.
Secretary	– 4 year term, maximum of 3 terms.
Treasurer	– 4 year term, maximum of 3 terms.
NSC Chairman	– 2 year term, max of 3 terms.
NSC Members	– 1 year term, max of 3 terms.

**Criteria for Electing Managing Committee:**

As these positions will determine the success and failure of Carrom Canada, individuals who have provided value to Carrom Canada in the past should be elected.

**Active Registered Player:**

A player who played at least 5 Carrom Canada recognized tournaments per calendar year or a year since the member joined and who has signed the constitution.

**Honorary Active Members:**

Influential person who can contribute to the betterment of Carrom Canada, sponsors, volunteers, contributors to any Carrom Canada's betterment projects and managers of affiliated clubs.

**Affiliated Organizations:**

4 and plus players who will play carrom under the guidelines of Carrom Canada rules and regulations can become affiliated member clubs. They are required to nominate 1 member who will be the manager of the club and will liaise with Carrom Canada's committees.

**General Regulations:**

- All Carrom Canada members, including committee members & registered active players will have to sign a copy of the constitution when they join to ensure they fully understand the rules of the association.
- A nominal membership fee MAY be charged to cover expenses incurred and will be accounted at AGM (Annual General-body meeting)
- If a committee member is expelled or relieved of his post during his term or due to misconduct, the member on reinstatement will be barred from being elected in the committee for at least 5 years, this could be extended by the committee who stands elected in 5 years.
- Constitution rules cannot be changed unless agreed upon by 60% of active members.
- Any purchase or expenses reported must be accompanied with a receipt and treasurer must be informed.
- All Donations/Expenses/Income are to be reported to treasurer with details, receipt must be included with details on each item.
- A committee meeting cannot be held, unless all committee members are present or are aware of the meeting. All meeting notes to be distributed amongst the committee members for approval. An approved summary of the minutes if required can be distributed to the members, sponsors or organizations.
- No member can use members/sponsor emails for personal use as it infringes privacy laws and that individual will be held responsible and Carrom Canada will not assist in this matter.
- When sending emails to a group keep the recipient list private. Make use of BCC, as it can help you to be respectful of others privacy by keeping them in the loop without disclosing their identities.
- No Unionization to change the committee's decision and influence committee members for personal or group benefit is prohibited. If a union is formed against the committee, the person who takes the lead on behalf of the group will be held wholly responsible and will face consequences.
- All members are expected to respect and adhere to the decisions made by the elected personnels in any committee.
- Termination of membership may be a necessity if an individual's behavior is detrimental to the aims of the group. The Managing Committee has the right to suspend or expel players for disciplinary action for any length of term.

- Legal action will be taken against an individual or group who intentionally tries to jeopardize Carrom Canada relationship with their sponsors and other organizations throughout the world. No member is allowed any communication (in writing or verbally) with Carrom Canada sponsors (direct sponsors or event sponsors) or other contacts unless approved by the Managing Committee.
- Expelled players are not to be allowed to participate in Carrom Canada's recognized events. If an organization allows such players in any of their events, then that event will not be recognized for any record keeping by Carrom Canada. If the organization continues to do so repeatedly, then Carrom Canada reserves the right to expel that organization from Carrom Canada.
- All selection decisions are taken by the NSC and are to be final and binding.
- Members are expected to attend carrom tournaments organized by Carrom Canada, unless valid reasons are preventing their participation.
- All game results, photographs, video, etc. captured during the tournaments and practices, will remain to be property of the Carrom Canada. This media can be used for marketing, record keeping or training purposes. Members do not have right to this material and are refrained in requesting any changes.
- Photographs or Video's, etc. taken during Carrom Canada hosted events are a property of Carrom Canada and not to be distributed for any other purpose. Carrom Canada has the right to bar members or visitors from taking pictures at a hosted event.
- Players are requested to respond to the "Easy to Respond" communications from Carrom Canada.
- Players should also update their profiles (phone number, email address, etc.) as and when required.
- Players are required to be punctual for tournaments, as it affects the coordination of the tournament. In such cases, the tournament committee reserves the right to award walkovers or discipline offending players for showing up late or for not attending after confirmation.
- No show ups for tournaments, walkovers to their opponents, displays adverse behavior at the venue by players selected for international events, will be used against them in future selections.
- A member (player) should not walk away from any event unless that event is completed, as these effects the overall records to be maintained by Carrom Canada. This could also lead to disciplinary measures.
- In NSC tournaments, the committee will try their best to give all members equal opportunity to play in NSC Singles and NSC Doubles series, as long as they sign up before the signing deadline date. NSC ranking does not guarantee a place in international carrom events. NSC ranking is an internal ranking that will be one of the several factors considered, when players are selected for international events.
- The selection of players and team for international events will be based on player availability, past tournament ethics, attitude, participation in practices and the local NSC ranking.
- Members are requested to suggest ideas for the betterment of Carrom Canada. These suggestions could be directed to the Secretary, President, Treasurer or the NSC Chairman verbally or via email. All such concepts will be discussed during the bi-weekly committee meetings and if necessary corrective action will be taken.

To the Secretary:  
Carrom Canada

I \_\_\_\_\_ of \_\_\_\_\_ club  
acknowledge reading Carrom Canada's Constitution Version1 and abide by the rules and  
relations set up by Carrom Canada.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

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